



HOME HEALTH AIDE CONTRACTOR

DEFINITION:

The contracted Home Health Aide is a qualified person who is referred for contract to provide personal care services to patients in the home setting.

LINE OF AUTHORITY:

Reports patient concerns to the person designated by the patient or caregiver.

QUALIFICATIONS:

- High School diploma or equivalent preferred.
- Current CPR certification from an instructor that is approved to provide training by the American Heart Association or the American Red Cross;
- For every home health aide registered since May 4, 2015 with the nurse registry, a certificate or documented evidence of successful completion of at least forty hours of training, from a public vocational technical school or a non-public postsecondary career school licensed by the Commission on Independent Education, Florida will be on file in the Contractor file, Home health aides registered with the nurse registry May 4, 2015 who complete their training in another state must provide a certificate of completion of home health aide training from a public vocational technical school or a career education school that is licensed in that state.
- Evidence of satisfactory Level 2 Background screening.
- Proof of adequate training to perform the tasks of a home health aide in the home setting.
- Must demonstrate satisfactory level of competency evidenced by evaluation by a registered nurse.
- Exhibits adequate health status to perform described duties.
- Ability to safely handle body fluids and hazardous waste products.
- Must have ability to effectively communicate with patients and staff.
- Must meet contracted staff qualifications.

RESPONSIBILITIES AND DUTIES:

- Provides direct personal care to the patient in the home setting under direction of a registered nurse.
- Utilizes safety measures in provision of care.
- Maintains a clean, safe and healthy environment, which may include light cleaning and straightening of the bathroom, straightening the sleeping and living areas, washing the patient's dishes or laundry, and such tasks to maintain cleanliness and safety for the patient.
- Assists with the change of a colostomy bag, reinforcement of dressing.
- Assists with the use of devices for aid to daily living i.e. a wheelchair or walker.
- Assists with prescribed range of motion exercises.
- Assists with prescribed ice cap or collar.
- Performs simple urine tests for sugar, acetone or albumin.
- Measures and prepare special diets.



- Measures intake and output of fluids;
- Maintains effective communication with supervisor regarding patient's condition.
- Follows written assignment to deliver patient services developed by a registered nurse.
- Documents and submits accurate accounts of services provided.
- Observes the patient's appearance for gross behavioral changes or changes in condition and reports to supervisor.
- Removes patient's medication container from the storage area; prepares necessary items, i.e. juice, water, cups, spoons, etc.; to assist the patient.
- Reads and records temperature, pulse and respiration.
- Maintains confidentiality of all patient, agency and employee matters.
- Adheres to all Agency policies.
- Recognizes emergencies and demonstrates knowledge of emergency procedures.
- Demonstrates knowledge regarding basic infection control procedures.
- Submits required documentation in a timely manner.
- Adheres to the role of the Home Health Aide in the home setting as defined in state regulation.
- Be responsible for observing appearance in the patient and reporting these changes to the caregiver and the nurse registry or the registered nurse responsible for assessing the case when giving care in the home or to the responsible facility employee if staffing in a facility.
- Maintains current CPR certification.

The home health aide shall not change sterile dressings, irrigate body cavities such as giving an enema, irrigate a colostomy or wound, perform a gastric irrigation or enteral feeding, catheterize a patient, administer medication, apply heat by any method, care for a tracheotomy tube, nor provide any personal health service which has not been included in the plan of care.

HOME HEALTH AIDE

PHYSICAL AND MENTAL LIMITATIONS STATEMENT

"You are not required to disclose information about physical or mental limitations that you believe will not interfere with your ability to do the job. However, you should disclose any physical or mental impairment for which special arrangements or accommodations are needed to enable you to perform the essential functions of the job. Your description of any impairment and suggestions for reasonable accommodations will be considered in providing reasonable accommodations.

The duties and responsibilities herein describe the general nature and level of work required. They are not intended to be construed as a complete list of all duties, responsibilities and skills required to meet requirements for this position.

I have read and understand the requirements and duties described in this job description and agree to accept the position and perform the duties as described in this job description.

Signature

Date